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MAINE STATE LEGISLATURE
GOVERNMENT OVERSIGHT COMMITTEE

May 11, 2026

Elaine Clark, Commissioner
Department of Administrative and Financial Services
78 State House Station
Augusta, Maine 04330

Dear Commissioner Clark,

The committee recently received and considered a report of the Office of Program Evaluation and Government Accountability, entitled "[Office of Child and Family Services: Timeliness of Child Care Payments](#)". On page 23 of that report, OPEGA makes an observation concerning an apparent agency use of email addresses that may have implications for records retention, in that certain free shared email accounts apparently may not retain records, once deleted, beyond 30 days.

On behalf of and pursuant to a vote of the committee, we request a written response indicating the extent to which these accounts are in use throughout state government, specifically an accounting of the actual number of such accounts without a "legal hold" feature that may exist, by agency, and a listing of those accounts. We also welcome any other insights you are able to offer about actions you may take or are taking in response, to the extent state-wide information technology operations are under your department's purview.

Thank you.

Very truly yours,

Handwritten signature of Craig V. Hickman in black ink.

Craig V. Hickman
Senate Chair

Handwritten signature of Anne-Marie Mastraccio in black ink.

Anne-Marie Mastraccio
House Chair

Attachment

cc: Members, Government Oversight Committee
Members, State and Local Government Committee
Peter Schleck, Director, Office of Program and Evaluation and Government Accountability