

# **RIGHT TO KNOW ADVISORY COMMITTEE**

## **ONGOING ISSUES SUBCOMMITTEE MEETING**

### **DRAFT AGENDA**

August 27, 2009

1:00 p.m.

Room 438, State House

Welcome and introductions

Discussion of charge:

1. Use of technology in public proceedings
  - Richard Thompson, Chief Information Officer  
Office of Information Technology
  - Summary of other jurisdictions' policies, laws, opinions and decisions
  - Draft legislation
2. Social Security numbers
  - Request for information about State practices
  - Federal Privacy Act amendments of 1990 - effect on State actions/policies
  - Existing statutes
3. Taking and keeping minutes/records of public proceedings
  - Comments from Maine Municipal Association
  - Summary of minutes requirements in other states
4. Classification of records of advisory panels conducting reviews of internal activities of public agencies or officials ("Abbott issue")
  - Review first new draft
5. Additional matters
6. Agenda and schedule for next meeting:

Adjourn